

**WILLIAMSBURG  
ARCHITECTURAL REVIEW BOARD MINUTES  
Tuesday, November 18, 2003**

**CALL TO ORDER AND ATTENDANCE**

The regular semimonthly Architectural Review Board meeting was held on Tuesday, November 18, 2003, at 6:30 p.m. in the third Floor Conference Room of the Municipal Building.

Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Mr. Sandbeck, Mr. Durbin, Mr. Walker, Mr. Spence, & Mr. Pons. Absent was Board member Mr. Watson. Also present was Zoning Administrator Murphy and Zoning Officer Beck.

**CONSENT AGENDA**

**ARB #03-090      Mahone/504 Capitol Landing Road – Exterior Change (porch roof) – Approved.**

**ARB #03-091      Williamsburg Baptist Church/227 Richmond Road – Exterior Change (Playground Equipment and Fence) - Approved.**

**ARB  
SIGN #03-040      Tony's Topper/1505-A Richmond Road – Freestanding and Building Mounted Signs – Approved.**

Mr. Williams motioned to approve the consent agenda as presented.

**Recorded vote on the motion:**

Aye:              Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence,  
                         Mr. Pons.

Nay:              None.

Absent:          Mr. Watson.

Abstain:        None.

**ARCHITECTURAL PRESERVATION DISTRICT**

**ARB #03-089      Baker/407 Harriet Tubman Drive – Shed**

Mr. Baker and Andrew Ellis, contractor, presented their request to construct a tan 8' x 8' vinyl shed to replace an aluminum shed that was demolished. Mr. Baker acknowledged Ms. Murphy's notification that the vinyl shed he purchased at Lowe's did not meet the ***Design Review Guidelines***, and its proposed location does not meet zoning setbacks. He stated he wanted to do what was necessary to be in compliance with the Board's guidelines and zoning setbacks. A general discussion followed with the Board noting other requests for vinyl siding for sheds in the **Architectural Preservation District** were modified to meet the ***Design Review Guidelines***. Mr. Baker agreed to construct a conventional shed with a horizontal synthetic siding the same size and shape of the proposed shed.

Mr. Williams motioned to approve ARB# 03-89 conditioned upon the following:

- Horizontal wood, hardiplank, or chemplank siding being used for siding material.
- It being painted white to match the trim on the house.
- The zoning setback requirements are met.
- Asphalt shingles for the roof to match or closely match the shingles on the dwelling.
- A metal or wooden door installed does not have barn like features.
- The new shed be approved by Carolyn Murphy, Zoning Administrator.

**Recorded vote on the motion:**

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence,  
Mr. Pons.

Nay: None.

Absent: Mr. Watson.

Abstain: None.

**CORRIDOR PROTECTION DISTRICT**

**ARB #03-092      Fairfield Inn & Suites/1402 Richmond Road – Exterior  
Changes to Hotel**

Paul Lague, LLW Architects, Inc., and Harry Thakkar, Management Co., Inc., presented final plans for the Fairfield Inn & Suites. A general discussion followed concerning the north elevation towers with Mr. Lague noting that phicon which resembles wood is proposed for the columns. He noted that they could make the fourth floor columns brick, as requested at the last meeting, to reduce the amount of EFIS, but he did not think it would make a huge difference since most of the building would be brick. Chairman Williams noted the Board could be more flexible in this case since the building already existed.

A discussion followed concerning the proposed lighting with Mr. Lague noting the uplighting would be focused on the columns with the wattage the same as those used on Holiday Inn Express.

Mr. Walker motioned to approved ARB# 03-092 as presented.

**Recorded vote on the motion:**

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence,  
Mr. Pons.

Nay: None.

Absent: Mr. Watson.

Abstain: None.

**Minutes November 4, 2003**

Minutes were approved with minor changes.

There being no further business, the meeting adjourned at 7:15 p.m.

Jason Beck  
Zoning Officer